Application for exemption

Please complete this form online (preferred method) then print, sign and submit as instructed. Alternatively, print, then complete in BLOCK CAPITALS using black or dark blue ink.

FALSE REPRESENTATION STATEMENT
It is an offence under Regulation 84 of the Civil Aviation (Safety) Regulations, 2017 to make, with intent to deceive, any false representation for the purpose of procuring for himself or another person, a grant, an issue, renewal or variation of any certificate, license, approval, permission, exemption, authorization, or other document.

1. Particulars of the applicant	
1.1 Name of Aerodrome:	
1.2 Airport Certificate No.:	
1.3 Name of applicant:	
1.4 Contact details of applicant:	Tel: Email:
2. Details of exemption sought	
2.1 Relevant provisions of national requirements for which exemption is sought:	
2.2 Category of exemption	☐ TEMPORARY / ☐ PERMANENT
2.3 If temporary, period for which exemption is required	From: Click or tap to enter a date. To: Click or tap to enter a date.
2.4 Reasons why the exemption is needed, and the nature of the relief being requested from it *(The reasons provided should be detailed and self-explanatory)*	

2.5 If the exemption will affect a particular kind of operation, the details thereof
2.6 Justification (Provide any information you can to support your application)
2.7 Comment on the safety issues that may arise if the exemption is granted or declined

2.8 For temporary exemption, the action plan for rectification and review of non-compliance, including the mitigation measures adopted for ensuring the safety during the exemption period:
2.9 For permanent exemption, the mitigation measures adopted to ensure safety of aircraft operation (Complete safety assessment report shall be enclosed for applications for permanent exemption):
3. Signature of applicant
I hereby certify that the forgoing information is correct in every respect and no relevant information has been withheld. I also undertake the responsibility for annually reviewing the conditions or mitigation measures and any other resultant non-compliance in particular when any significant changes in the aerodrome activity and development are proposed.
Position held:
Signature & Date (with official stamp):

Notes:

i. Application for exemption shall be signed by the Accountable Manager.

ii. Where additional pages are required (particularly for Sections 2.4 to 2.9), please use the 'Additional Page' page attached hereto. The page is to be replicated for however many pages are needed. Ensure that the Section of the form for which the information is being provided is included on all the additional pages used. Furthermore, please complete the page numbering (Page X of Y) to indicate how many additional pages exists for each section.

iii. Granting of an exemption is the privilege of the Authority and therefore the Authority reserves the right to not grant an exemption.

iv. Applications not completed in all respect and not accompanied with relevant enclosures will not be considered.

v. All applications shall have a cover letter and be accompanied by an aeronautical study / safety risk assessment / compatibility study, as applicable.

vi. The SCAA standard rate hourly charges applies whether or not the exemption is granted.

vii. The exemption holder is responsible for maintaining currency of their exemptions.

viii. Forward your application along with relevant documents to:

Director of Safety & Security Regulation
Safety & Security Regulation Department
Seychelles Civil Aviation Authority

And

Email: seyaga@scaa.sc

ADDITIONAL PAGE

Form Section No.		Additional Page No. (X or Y)	