

**Air Traffic Controller Licence: Revalidation or Renewal of English Language Proficiency Endorsement (EASA L63, ANNEX I, PART ATCO).**

This form is to be used to record and report the assessment of English Language Proficiency for the renewal of an English Language Proficiency Endorsement contained in an Air Traffic Controller's Licence.

The renewal of an English Language Proficiency Endorsement is required for those Licence holders whose current endorsement indicates their English Language Proficiency to be at Level 4 or Level 5 of the ICAO Language Proficiency Rating Scale. The assessment may only be conducted by organisations and individuals specifically authorised to do so by the SCAA, in accordance with ANNEX I, PART ATCO. English language proficiency endorsements are graded in accordance with the ICAO language proficiency rating scale and are valid for the following periods:

Level 4 (Operational Level) - 3 years, Level 5 (Extended Level) - 6 years and Level 6 (Expert Level) - Permanent

**FALSE REPRESENTATION STATEMENT**

It is an offence under regulation 84.(c)(1) of the Civil Aviation (Safety) Regulations, 2017 to make false representation for procuring for him/herself or another person, a grant, an issue, a renewal or a variation of a certificate, licence, approval, permission, exemption, authorisation or any other document. Under regulation 99.(4), any person who commits an offence shall be liable to imprisonment not exceeding two years or to a fine of SR200,000.00 or both.

**1. PERSONAL DETAILS (To be completed by applicant as shown on passport)**

ATCO Licence Number

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Title: ..... Surname: ..... Forename(s): .....

Date of Birth (dd/mm/yyyy): ..... Nationality: .....

Place of Birth: ..... Country of Birth: .....

Permanent Address: .....

Country: .....

Telephone Numbers: Home: ..... Office: ..... Mobile: .....

Email: .....

Unit Address: .....

**2. ENGLISH LANGUAGE PROFICIENCY ENDORSEMENT - CURRENT DETAILS**

Proficiency Level Indicated on current Licence: .....

Expiry Date shown on current Licence: .....

**3. ASSESSMENT OF ENGLISH LANGUAGE PROFICIENCY**

Date assessment carried out: .....

Assessment carried out by (Name): ..... Position: .....

Name and Location of Organisation: .....

Result of assessment (Level according to Language Proficiency Rating Scale): .....

**4. DECLARATION**

I confirm that the above Air Traffic Controller was assessed for English Language proficiency in accordance with the process approved by the SCAA and the above information is correct and complete.

Name: ..... Position: .....

Organisation: ..... Signature: ..... Date: .....

**5. SUBMISSION INSTRUCTIONS**

When completed, submit this form to:

Personnel Licensing Office  
Safety & Security Regulation Department  
Seychelles Civil Aviation Authority  
P.O. Box 181

Telephone Enquiries: +248 4384271  
E-mail: [PEL@scaa.sc](mailto:PEL@scaa.sc)