

POLICY
FILMING, PHOTOGRAPHY AND VIDEO ACTIVITIES
AT THE SEYCHELLES INTERNATIONAL AIRPORT

All persons or organizations who wish to carry out filming, photography or video activities (Filming Activities) for commercial, media or non-profit purposes at the Seychelles International Airport (SIA) shall coordinate their request for authorization through the Seychelles Civil Aviation Authority, Public Relations office.

Airport tenants are required to advise the SCAA Public Relations office of filming activities in their area.

Tenants shall only coordinate Filming Activities that are relevant to their companies.

All other Filming Activities such as commercial filming shall be coordinated and approved by the Authority and will be subject to certain fees as mentioned below.

By managing all filming activities that take place on airport property, the Authority will be better able to mitigate any potential risk, and minimize any negative impact associated with such activities.

Filming Activities can fall under several categories and will be evaluated on an individual basis:

- 1. Media:** television, press etc. inquiries regarding events, incidents or persons who are newsworthy or controversial in nature. Filming Activities for in-depth news feature shows (e.g. news magazine) and stock film for news shows.
- 2. Commercial:** Filming Activities that form part or all of television show or motion picture film etc.
- 3. Non profitable activities:** Filming Activities for charitable organizations, student projects.
- 4. Promotional:** Filming marketing Seychelles & giving exposure to the airport.
- 5. Miscellaneous:** Filming Activities carried out by private parties or airlines and other locally based companies for their own use.

GENERAL

- For safety and security purposes an Aviation Security or airport operations personnel escort is required **at all times** to carry out any Filming Activities within the airport premises.
- If filming activities occur in a restricted area:
The standard security escort requirement must be observed.

For every group of up to 10 persons, there will be one escort for each group. There is a fee per escort required (see below).

Under any circumstances, individuals being escorted are not to leave their escort.

All persons must be in possession of appropriate temporary restricted area passes and these must be visibly displayed at all times.

All persons and their equipment must pass through normal security screening procedures, which would include electronic and/or physical searches.

- Filming Activities must not interrupt or disrupt normal airport operations
- Filming Activities must not obstruct aircraft operations on the ramp.
- Any activity that impedes the flow of passenger traffic or interrupts the operations of tenants will not be permitted.
- The Authority has the right to shut down filming activities for any reason at any time.
- The person or organization shall ensure that all equipment is removed after completion of the shoot, and that the property is left in as good condition as when entered upon.
- The person or organization must obtain written permission from airport tenants and /or parties involved for use of their facilities (e.g. airline counters).
- Electrical wires in public traffic areas must be covered or taped down.
- The person or organization is required to indemnify SCAA against any liabilities that may arise from filming or photographing of third parties.
- There will be no unauthorized filming of the airport security equipment or activity.
- The Authority shall be given for review in advance of filming the story line scenario that will be conducted at the airport. The scene must not portray the airport in a negative light. The Authority will not allow any violence, sex or drugs for airport scenes.

Fees:

Escort (without vehicle) – R 110 per hour per officer

Escort (with vehicle) - R 210 per hour per officer per vehicle

Fees shall be payable at least 24 hours in advance or by 1400 hrs on Fridays if filming activities are to take place during the weekend.

**FILMING, PHOTOGRAPHY AND VIDEO ACTIVITIES
REQUEST FORM
SEYCHELLES INTERNATIONAL AIRPORT**

Name of Organization: _____

Contact Name: _____

Telephone Number: _____

Fax Number: _____

Address: _____

Activity: Filming Photography Video Media

Please attach a brief story line scenario, outlining the specific areas in the terminal Building / or airside requirements for activity.

Start date of activity: _____

End date of activity: _____

Time of activity: _____

Total number of people (including crew, actors etc) _____

Special electrical requirements: _____

Other special requirements: _____