

**1. APPLICANT DETAILS:**

Surname : ..... Forename(s): ..... Title: .....  
 Address: .....  
 .....  
 Nationality: ..... Date and Place of Birth: .....  
 Email Address: ..... Telephone Number: .....

**2. OTHER LICENCE DETAILS (Attach a Copy)**

Licence No.: ..... State of Issue: .....  
 Date of Issue: .....

**3. EMPLOYERS DETAILS**

Name:.....  
 Address:.....  
 .....  
 AMO Approval Reference: .....  
 Tel ..... Fax.....

**4. APPLICATION FOR:** (Tick (  )relevant box(es))

AML Initial  Amendment  Renewal   
 Validation Certificate

<b>Rating</b>	<b>A</b>	<b>B1</b>	<b>B2</b>	<b>C</b>
Airplane Turbine	<input type="checkbox"/>	<input type="checkbox"/>		
Airplane Piston	<input type="checkbox"/>	<input type="checkbox"/>		
Helicopter Turbine	<input type="checkbox"/>	<input type="checkbox"/>		
Helicopter Piston	<input type="checkbox"/>	<input type="checkbox"/>		
Avionics			<input type="checkbox"/>	
Aircraft				<input type="checkbox"/>

Type endorsements (if applicable):  
 .....  
 .....  
 .....

**5. WORK EXPERIENCE**

Attach details of certified experience as shown on Page 3.

**6. CREDIT**

I wish to claim the following credits (if applicable):

Experience credit due Part147 training                      Yes  No   
 Examination credit due equivalent exam certificates      Yes  No   
 Relevant certificates are enclosed                              Yes  No

**7. DECLARATION**

I wish to apply for initial / amendment / renewal of an Aircraft Maintenance Licence or a Validation Certificate as indicated and confirm that the information contained in this form was correct at the time of application.

I also understand that any incorrect information could disqualify me from holding an Aircraft Maintenance Licence or a Validation Certificate.

Name:.....

Signed:..... Date:

**8. SUBMISSION INSTRUCTIONS**

Send your completed application form to:

Seychelles Civil Aviation Authority , Personnel Licensing Inspectorate, Safety Regulation, P.O Box 181, Mahe Seychelles

Together with

- A copy of your non-Seychelles Licence (if applicable)
- Proof of identity (for initial issue)
- Licence Verification Letter
- Certified work experience

**9. PAYMENT**

Payment shall be made to SCAA Accounts Department by cash or cheque.

**10. SCAA USE ONLY**

		Yes	No	Result
	Air Law Examination			
				Date
	Licence Authenticity			
	Work Experience Review			
Licence Issue	Issue			
	Expiry			
	Remarks/Limitation			
Remark				
Signature:		Date:		

Aircraft Registration and Type	Details of Work Undertaken	Date(s) Work Undertaken	Signature, Name and Status of Person in Charge and Date(s)

# APPLICATION FOR INITIAL/AMENDMENT/RENEWAL OF AIRCRAFT MAINTENANCE LICENCE OR VALIDATION CERTIFICATE

## INSTRUCTIONS

- In order to expedite the licence process, it is important that you complete the application form correctly and submit all the required supporting documentation.
- Application for renewal should be made within the preceding month of the expiry date of the licence.
- A minimum of 10 working days after the receipt of application shall be allowed before you may query about your application.
- Reference Document: **Airworthiness Notice 2**

### How to complete each section of the application form

#### Section 1 – Applicant Details

Complete all personal details.

#### Section 2 – Particulars of Non-Seychelles Licence

Give details of Non-Seychelles Licence held. Your Seychelles Licence or Validation Certificate will be issued based on your foreign licence.

#### Section 3 – Employer Details

Give details of your employer being an SCAA Approved Maintenance Organisation.

#### Section 4 – Application

Tick in the correct box corresponding to the applicable rating for which you want to apply.

#### Section 5 – Work Experience

Complete Page 3 of this application form, giving brief details of the recent works carried out on aircraft. Use as many pages as needed.

#### Section 6 – Credit

Tick in the appropriate box for which you wish to claim credits (if any).

#### Section 7 – Declaration of Applicant

This section must be completed after reviewing all information entered on the application form.

#### Section 8 – Submission Instructions

- A copy of your Non-Seychelles licence shall be provided, endorsed as true copy of the original.
- Proof of identity – A copy of your passport page shall be provided, endorsed as true copy of original.
- Letter of Verification from the issuing Authority to confirm licence issued in full compliance with ICAO Annex 1, applicants name, date of birth, licence held, ratings held on licence, currency and validity of licence.

#### Section 9 – Payment

You may refer to our Scheme of Charges which can be found on our web site [www.scaa.sc](http://www.scaa.sc) under Legislation and Publication then Legislation and regulation then subsidiary legislation.

#### Section 10 - Submission Instructions

SCAA use only

#### How to contact us if you have a query

Before contacting the Personnel Licensing Inspectorate with your query, you should visit the SCAA web site at [www.scaa.sc](http://www.scaa.sc) for detailed licensing information. If you are unable to find the information you require please contact Personnel Licensing Inspectorate on +248 4384277 or by e-mail to [gilessicobo@scaa.sc](mailto:gilessicobo@scaa.sc)