

## Registration Form

### Airport Employee Pay Parking Access Card



Company Name:

Name of Employee:

Post Title:

N.I.N.:

Airport Entry Permit (AEP) Number:

Vehicle Registration Number:

Contact Number:

Contact Number 2:

Payment Period:

*1 Month*

*3 Months*

*6 Months*

*1 Year*

*Specific duration*

*Tick / choose one*

**For Official Use:**

Date Received:

Parking Charges Applicable:

Payment Receipt  
Number:

Access Parking Card  
Number Issued:

\_\_\_\_\_  
Authorised Signature

#### TERMS & CONDITIONS

- All payment for registration is to be done at the Seychelles Civil Aviation Authority Business Development office.
- Lost cards are to be reported to the Seychelles Civil Aviation Authority.
- Replacement of Access Parking Permit shall amount to SCR 50 per card.
- Access shall be granted solely to the registered vehicle and airport staff, as per the registration form.
- It is the employees and/or Company's responsibility to ensure that the Access Parking Permit is renewed promptly to avoid rejection at the entrance gate.
- All employees are to abide by the Rules and Regulations attached to this registration form.

#### RULES & REGULATIONS

Employees using the Airport Pay Parking Service are subject to the below conditions:

1. Vehicles parked within the SIA Car Park are done so at the risk of the owner and remains their responsibility together with the contents of the vehicle.
2. You must park your vehicle within the limits as defined by lines painted on the surface of the parking area, and comply with all signs erected in the car park.
3. You must comply with any directions or instructions given by the Parking Attendants or Security Officers, at all times.
4. You must not park your vehicle so as to obstruct or permit the obstruction of the free passage to, or the use of, this car park. We reserve the right to remove any obstructing vehicle.
5. You release and indemnify us from any claim against us or expense incurred by us arising from your use of the car park or from us removing your vehicle from it.
6. You must ensure that your parked vehicle is securely locked and the ignition key removed.
7. You must not litter the car park, or allow your vehicle to spill or leak oil in it; carry out any repair, maintenance, or other work to a vehicle; or wash or clean a vehicle; or carry out any commercial activity of any kind that we have not authorized in writing.
8. In these Conditions of Use, references to: (a) "we", "us" and "our" means SEYCHELLES CIVIL AVIATION AUTHORITY its employees, agents and independent contractors; (b) "you" means the person using, or intending to use this car park; and (c) "your vehicle" includes a vehicle driven, or intended to be driven, by you into this car park.

I have read the Terms and Conditions as well as the Rules and Regulations of this document and confirm my understanding of this agreement and agree to the terms by signing the below.

\_\_\_\_\_  
Employee Signature:

\_\_\_\_\_  
Authorised Employer Signature:

\_\_\_\_\_  
Date